

**AGENDA**  
**ANGELINA COUNTY & CITIES HEALTH DISTRICT**  
**Board of Health Meeting**

**When: 7:00 a.m., Wednesday, April 9, 2025**

**Where: Classroom/205 Shands Building**

[https://teams.microsoft.com/join/19%3ameeting\\_MDFiNWExYmQtMzY4YS00NmI1LWFINzctZjE5NDNiYTQ3MDE4%40thead.v2/0?context=%7b%22id%22%3a%22b47be331-a44c-4dfb-88cb-12b914a1b9a7%22%2c%22Oid%22%3a%22d3f1f36f-b72e-4c27-a7fb-c6165355beb0%22%7d](https://teams.microsoft.com/join/19%3ameeting_MDFiNWExYmQtMzY4YS00NmI1LWFINzctZjE5NDNiYTQ3MDE4%40thead.v2/0?context=%7b%22id%22%3a%22b47be331-a44c-4dfb-88cb-12b914a1b9a7%22%2c%22Oid%22%3a%22d3f1f36f-b72e-4c27-a7fb-c6165355beb0%22%7d)

**Meeting ID: 258 752 213 080**

**Passcode: SE6nv2su**

- A. Welcome
- B. Public Forum
- C. Discuss and Consider Approval of Minutes from February 12, 2025 1
- D. Discuss and Consider Approval of Minutes Correction from October 30, 2024 3
- E. Discuss and Consider Approval of Financial Report FY25 5
- F. Discuss and Consider Approval of Investment Report 9
- G. Discuss and Consider Approval of Proposal for Health District Building Repairs 10
- H. Discuss and Consider Update on Status of Health Services Agreement with Angelina County Detention Center
- I. Discuss and Consider Approval of Revised Health District Investment Policy 12
- J. Discuss and Gather Feedback regarding Health District Strategic Planning, Programs, and Activities 15
- K. Discuss and Consider Approval regarding Zavalla WIC Office Closure
- L. Adjourn

**FILED**  
AT 11:44 O'CLOCK A.M.

**APR 03 2025**

AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas

By 

**ANGELINA COUNTY & CITIES HEALTH DISTRICT  
BOARD OF HEALTH BOARD MEETING  
Classroom/205 Shands Building  
February 12<sup>th</sup>, 2025.**

**BOH MEMBERS PRESENT**

Dr. Jerry Johnson  
Trey Wilkerson  
Dr. Karina Urquia  
Kenneth Jeffrey  
Dr. Kyle King  
Dr. Brittany Hanes  
Jesse Moody  
Dr. Christina Graves  
Pete Johnson

**STAFF PRESENT**

Kristina Childress, Administrator  
Dr. Kindrell Tucker, Medical Director  
Lindsey Christian, Financial Director  
Peter Gergen, Lead Clinician  
Kaleb Ricks, Finance Assistant  
Carlos Fernandez, IT Specialist

**BOH MEMBERS NOT PRESENT**

Todd Ricks  
Dr. Emily Todd-Parker  
Pam Hooks

**GUESTS PRESENT**

Krystal Garcia Riley – Attorney

The meeting was called to order by Mr. Moody at 7:01 AM, with a quorum present.

**Item A. Welcome**

Mr. Moody welcomed the Board and thanked them for their attendance today.

**Item B. Public Forum**

No comments were made.

**Item C. Discuss and Consider Approval of Minutes from October 30th, 2024**

Mr. Moody presented the minutes for the board members' consideration and approval. After review, Dr. Jerry Johnson made a motion to approve the minutes from October 30th, 2024. Second to the motion by Mr. Pete Johnson. MCU

**Item D. Discuss and Consider Approval of Financial Report FY25**

Ms. Christian presented the FY25 financial report for the Board's consideration. Ms. Christian reviewed budget items and expenditures. The upcoming audit was discussed as well as the status of CD, Money Market accounts. After discussion, Dr. Kyle King made a motion to approve the financial report FY25. Second to the motion made by Dr. Jerry Johnson. MCU

**Item E. Discuss and Consider Approval of Updated Investment Policy**

Ms. Christian presented the updated investment policy. The policy was rewritten because it didn't specifically state that we could use TexPool. Upon approval, the policy will go back through legal for review. After discussion, Mr. Trey Wilkerson motioned to approve the updated investment policy. Second to the motion was made by Dr. Jerry Johnson. MCU

**Item F. Discuss and Consider Approval of Investment Report**

Ms. Christian presented the Investment Report. The report included balances in the checking, Money market, and TexPool accounts. After discussion, Dr. Jerry Johnson motioned to approve the investment report. Second to the motion was made by Dr. Christina Graves. MCU

**Item G. Discuss and Consider Approval of Proposal for Health District Building Repairs**

Mr. Moody presented and discussed three sealed bids. Langston Construction, \$23,110; Martinez Repair & Remodel, \$18,500; SpawGlass Building Services, \$93,092.96. Mr. Pete Johnson recommended that we check with Langston Construction to get an updated price due to their bid being expired. After consideration, Dr. Jerry Johnson motions to approve Langston Construction to conduct the Health District Building repairs. Second to the motion was made by Mr. Pete Johnson. MCU

**Item H. Discuss and Consider Approval to seek Bids for Building Maintenance**

Ms. Childress presented consideration and approval to seek bids for building maintenance. Dr. Kindrell Tucker mentioned that for his practice, he uses a subscription service for the people that do maintenance for his building. Mr. Moody and Mr. Wilkerson mentioned that with building maintenance, the repairs will more than likely be below the \$5,000 threshold needed to seek bids. Mr. Wilkerson said that the building maintenance is at admin's discretion. Ms. Childress asked if we needed to make a motion to approve or deny, Mr. Moody responded no.

**Item I. Discuss and Consider Approval of Revised Health District Declared Emergency Event Policy #206**

Ms. Childress presented the Revised Declared Emergency Event Policy #206. The updated policy outlines the processes and procedures of employees regarding emergency events. After discussion, Dr. Kyle King motioned to approve the updated declared emergency event policy #206. Second to the motion was made by Mr. Trey Wilkerson. MCU

**Item J. Discuss and Consider Status of Angelina County Detention Center Health Services Proposal**

Ms. Christian presented a letter from Nick Gardner she received on February 4, 2025. The letter was to inform the Board of Health that the Angelina County Jail, at this time, will not be moving forward with the health services from the Health District. At this moment, the liability insurance application that the Health District submitted, is still pending. Mr. Wilkerson suggested that we wait until the application comes back to make a decision on the continuation of the jail project.

**Item K. Discuss and Consider Health District Strategic Planning, Programs, and Activities**

Ms. Childress discussed ongoing programs and new funding opportunities. Ms. Christian presented contracting with Woodland Heights in response to Executive Order No. GA-46.

**Item L. Update on Audit Progress**

Ms. Christian presented information on the status of the audit as well as the delays that are being experienced. Ms. Christian also explained that the risk rating will be higher due to her position as the Financial Director being less than seven years.

**Item M. Discuss Status of Amended and Restated Health District Cooperative Agreement –****Ms. Krystal Riley Presenting**

Ms. Krystal Riley presented the change made to the cooperative agreement. Section 6.2 details that beginning January 1, 2026, each city's member government will pay an annual fee of \$2.00 per person in that city's jurisdiction. At this time, signatures from each member government is pending.

**Item N. Adjourn.**

Meeting adjourned at 8:14 AM.

**ANGELINA COUNTY & CITIES HEALTH DISTRICT  
BOARD OF HEALTH BOARD MEETING  
Classroom/205 Shands Building  
October 30th, 2024.**

**BOH MEMBERS PRESENT**

Ricky Conner  
Dr. Johnson  
Dr. Karina Urquia  
Mr. Todd Ricks  
Dr. Kyle King  
Dr. Emily Todd-Parker  
Dr. Brittany Hanes (VIA Teams)  
Dr. Christina Graves  
Mr. Pete Johnson

**STAFF PRESENT**

Kristina Childress, Administrator  
Dr. Kindrell Tucker, Medical Director  
Lindsey Christian, Financial Director  
Janelle Pinson, Director of Public Health Operations  
Kaleb Ricks, Finance Assistant  
Peter Gergen, Lead Clinician  
Marlene Brown  
Clarissa Nava

**BOH MEMBERS NOT PRESENT**

Pam Hooks  
Trey Wilkerson  
Jesse Moody

**GUESTS PRESENT**

Krystal Garcia Riley – Attorney  
Nick Gardner- Angelina County Jail

The meeting was called to order by Dr. Johnson at 7:04 am, with a quorum present

**Item A. Welcome.**

Dr. Johnson welcomed the Board and thanked them for their attendance today.

**Item B. Public Forum.**

No comments were made.

**Item C. Discuss and Consider Approval of Minutes from September 25th, 2024.**

Dr. Johnson presented the September 25<sup>th</sup>, 2024, meeting minutes for Board approval. Dr. King motioned to approve, and Dr. Graves seconds the motion. MCU

**Item D. Discuss and Consider Approval of Financial Report FY24.**

Mrs. Christian presented the financial report and discussed the financial audit is anticipated to commence next month. She references pages 5 and 9 of the Board packet to review expenses, revenue, and the balance sheet. Mrs. Christian explains this year was the first full year of new Health District leadership and further states she believes the health District is in good financial health. Dr. Graves motions to approve the financial report. Dr. Urquia seconds the motion. MCU

**Item E. Discuss and Consider Approval of Investment Report.**

Mrs. Christian presents the investment report for the Board's review. She discusses the money market and CD accounts and her progress in working with Tex Pool to move the money market account. Dr. King made a motion to approve. A second to the motion was made by Dr. Graves, MCU

**Item F. Presentation of Audit Engagement Letter**

Mrs. Christian presents the Audit Engagement Letter from Todd, Haymaker, and Johnson and the 3-year contract with them.

**Item G. Discuss and Consider Approval of Proposal for Health District Building Repairs**

Mrs. Childress passed the closed bid to Dr. Johnson for opening and discussion with the Board. The only bid was from Construction Managers of Southeast Texas for \$69,000. Mrs. Childress explains the building's history and its age. She further explains the much-needed repairs and patch-ups. Dr. Johnsons asked clarifying questions about the bid walk-through. Dr. King asks about separating the bid into project stages. After discussion, Mr. Conner motions to reject the bid. Mr. Johnson seconds the motion. MCU

**Item H. Discuss and Consider Approval of Revised Health District Policy and Procedures Manual, including Administrative, Benefits, Conduct, and Employment Policies**

Ms. Pinson presents the new Health District Policy and Procedures manual to the Board, highlighting key policies that have changed and the need for updates to several policies that were out of date with current employment or regulatory law. After review, Mr. Johnson motions to approve. Dr. King seconds the motion. MCU

**Item I. Discuss and Consider Approval of Amended and Restated Health District Cooperative Agreement- Ms. Krystal Riley**

Ms. Riley presents the Amended and Restated Health District Cooperative Agreement, highlighting the changes discussed in the last Board meeting. She refers to page 18 and discusses the change to have 13 Board members, 2 being representatives of Angelina County, and the attendance requirement of members. She further discusses once the Board approves the agreement, it will go to the County Commissioners Court for approval. After review, Dr. King motions to approve, and Mr. Conner seconds the motion. MCU

**Item J. Discuss and Gather Feedback regarding Health District Strategic Planning and Programs**

Mrs. Childress Discusses the strategic planning process and planning for the Angelina County jail project. She expresses planning with Mr. Nick Gardner on logistics, research, and liability insurance. Dr. King and Dr. Urquia ask about plans to take over the health services and when that may start and increases to liability insurance. Mrs. Childress discusses future planning with programs and funding opportunities. She explains the challenges and priorities at the Health District and the challenges with funding for the Angelina College Public Health Resource Center. Ms. Pinson confirms there is no anticipated date for the grant funding for the Public Health Resource Center. Dr. Tucker discusses challenges and goals regarding funding and resources at the Angelina College Public Health Resource Center. Dr. Urquia asked about the eligibility process for students needing Health District Services. Mr. Conner, Dr. Graves, and Dr. Tucker continue the discussion on the challenges of funding and transportation for students at the college. Dr. King discusses the options for funding through the college's foundation and his desire to discuss further with college leadership. Mrs. Christian offers to provide Dr. King with relevant data surrounding college student utilization of Health District services. Mrs. Childress explained to the Board the Health District's commitment to finding funding for programs to sustain the strategic plan. She further explains approved and pending grants to include the Rural Mental Health Initiative, Gilead for HIV, and Project Firstline. Ms. Pinson confirms the pending grant status and discusses the Rural Mental Health Initiative and its ability to bring more mental health counselors to the Health District.

**Item K. Executive Session (Closed) Regarding Personnel Matters.**

No action was taken during the closed session.

**Item L. Return to Open Session**

Dr. Johnson calls the meeting back at 7:58

**Item M. Adjourn**

Dr. King motions to adjourn. Mr. Johnson seconds the motion to adjourn. MCU

Dr. Johnson adjourns the meeting at 7:59

ANGELINA COUNTY & CITIES HEALTH DISTRICT								
REVENUES & EXPENDITURES - FY2025								
Operating Budget								
		2025	Dec	Jan	Feb	YTD	50.00%	
REVENUES								
COUNTY & CITIES FUNDS								
	Angelina County	\$ 65,293	\$ 3,265	\$ 3,265	\$ 3,265	\$ 19,588	30.00%	
	City Lufkin	\$ 56,905	\$ 2,845	\$ 2,845	\$ 2,845	\$ 17,072	30.00%	
	City Diboll	\$ 8,637	\$ 432	\$ 432	\$ 432	\$ 2,591	30.00%	
	City Huntington	\$ 3,512	\$ 176	\$ 176	\$ 176	\$ 1,054	30.00%	
	City Hudson	\$ 8,462	\$ 423	\$ 423	\$ 423	\$ 2,539	30.00%	
	City Zavalla	\$ 1,183	\$ 59	\$ 59	\$ 59	\$ 355	30.01%	
<b>CNTY&amp;CITIES SUBTOTAL</b>		<b>\$ 143,992</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 43,198</b>	<b>30.00%</b>	
STATE OF TEXAS CONTRACTS								
	Imm. Field Nurse	\$ 148,670	\$ 10,887	\$ 11,873	\$ 11,149	\$ 63,808	42.92%	
	WIC	\$ 740,541	\$ 54,289	\$ 56,293	\$ 53,751	\$ 331,890	44.82%	
	State PHC	\$ 274,400	\$ 54,656	\$ 41,376	\$ 22,727	\$ 272,810	99.42%	
	State Family Planning	\$ 135,942	\$ 2,399	\$ 1,980	\$ 3,575	\$ 18,758	13.80%	
	Title V	\$ 43,458	\$ 2,334	\$ 1,937	\$ 3,339	\$ 17,393	40.02%	
	BCCS	\$ 147,236	\$ 6,683	\$ 5,982	\$ 3,305	\$ 32,510	22.08%	
	BRLHO	\$ 19,118	\$ 1,667	\$ 1,667	\$ 1,667	\$ 10,000	52.31%	
	Tuberculosis	\$ 38,626	\$ 3,775	\$ 3,957	\$ 3,957	\$ 23,443	60.69%	
	Bioterrorism	\$ 159,720	\$ 9,079	\$ 7,150	\$ 9,580	\$ 62,235	38.96%	
	Epidemiology	\$ 59,400	\$ 6,882	\$ 6,914	\$ 5,673	\$ 38,074	64.10%	
	Pandemic Response 2	\$ 65,998	\$ 2,227	\$ 1,419	\$ 1,890	\$ 11,661	17.67%	
	Community Health Bridge	\$ 165,000	\$ 14,343	\$ 14,343	\$ 22,021	\$ 97,251	58.94%	
	CSHCN	\$ 151,000	\$ 8,358	\$ 6,708	\$ 6,805	\$ 40,425	26.77%	
	Health Equity	\$ 77,925	\$ 4,575	\$ 4,045	\$ 4,040	\$ 30,122	38.65%	
	Public Health Infrastructure	\$ 184,683	\$ 24,302	\$ 22,425	\$ 17,347	\$ 127,186	68.87%	
	HIV Testing Initiative	\$ 117,290	\$ 7,818	\$ -	\$ -	\$ 29,721	25.34%	
	Other State/Fed Grants	\$ -	\$ -	\$ -	\$ -	\$ 52,103	0.00%	
<b>STATE OF TX SUBTOTAL</b>		<b>\$ 2,529,007</b>	<b>\$ 214,272</b>	<b>\$ 188,068</b>	<b>\$ 170,826</b>	<b>\$ 1,259,390</b>	<b>49.80%</b>	
ENVIRONMENTAL SERVICES								
	Food Service Inspections	\$ 225,975	\$ 23,947	\$ 22,274	\$ 24,014	\$ 143,306	63.42%	
	Lodging Inspections	\$ 4,500	\$ 79	\$ 79	\$ 79	\$ 475	10.55%	
	Schools/ Day Care Inspections	\$ 39,000	\$ 312	\$ 312	\$ 312	\$ 2,576	6.61%	
	Food Citations	\$ 4,000	\$ 250	\$ 900	\$ 1,250	\$ 5,150	128.75%	
	Environmental Inspections/Other	\$ 4,000	\$ 325	\$ 1,350	\$ -	\$ 1,825	45.63%	
	Pool/Spa Inspection/Citation	\$ 4,400	\$ 348	\$ 48	\$ 48	\$ 788	17.90%	
	Tanning Salons/Tattoo	\$ 5,300	\$ 114	\$ 114	\$ 438	\$ 1,374	25.92%	
<b>ENVIRON SUBTOTAL</b>		<b>\$ 287,175</b>	<b>\$ 25,375</b>	<b>\$ 25,077</b>	<b>\$ 26,141</b>	<b>\$ 155,494</b>	<b>54.15%</b>	
PREVENTION & OTHER								
	Immunization	\$ 25,000	\$ 1,283	\$ 1,564	\$ 1,064	\$ 11,695	46.78%	
	TB Testing	\$ 15,000	\$ 380	\$ 420	\$ 660	\$ 5,260	35.07%	
	Influenza	\$ 8,000	\$ 330	\$ 210	\$ 90	\$ 3,900	48.75%	
	Pneumonia	\$ 500	\$ -	\$ -	\$ -	\$ 360	72.00%	
	Meningitis	\$ 9,500	\$ -	\$ 1,140	\$ -	\$ 2,140	22.53%	
	Hep B, Hep A	\$ 17,500	\$ -	\$ 390	\$ 235	\$ 925	5.29%	
	MMR, Polio, IPV, HPV, Varicell	\$ 14,000	\$ 640	\$ 1,840	\$ 65	\$ 4,075	29.11%	
	Hearing & Vision	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Other	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Temple/Endowment - SBHC	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	CheckingMoney Market Account	\$ 40,000	\$ 6,986	\$ 3,809	\$ 3,078	\$ 20,771	51.93%	
	Local Grants	\$ 5,000	\$ 52,103	\$ -	\$ -	\$ 56,603	1132.05%	
<b>PREVENTION SUBTOTAL</b>		<b>\$ 134,500</b>	<b>\$ 61,721</b>	<b>\$ 9,373</b>	<b>\$ 5,192</b>	<b>\$ 105,728</b>	<b>78.61%</b>	

ANGELINA COUNTY & CITIES HEALTH DISTRICT								
REVENUES & EXPENDITURES - FY2025								
Operating Budget								
		2025	Dec	Jan	Feb	YTD	50.00%	
<b>PRIMARY CARE</b>								
	Angelina Cnty Tax	\$ 1,000,000	\$ 99,500	\$ 99,500	\$ 99,500	\$ 701,112	70.11%	
	Medicaid	\$ 230,000	\$ 15,777	\$ 19,083	\$ 20,290	\$ 129,438	56.28%	
	CHIPS	\$ 4,500	\$ 95	\$ 599	\$ 920	\$ 3,451	76.69%	
	Provider Fees	\$ 10,000	\$ 730	\$ 692	\$ 639	\$ 5,074	50.74%	
	Pharmacy Fees	\$ 30,000	\$ 2,063	\$ 2,592	\$ 2,184	\$ 13,966	46.55%	
	County Gold Card	\$ 30,000	\$ 5,318	\$ 7,220	\$ 5,742	\$ 31,802	106.01%	
	Incentive Payments	\$ 10,000	\$ -	\$ -	\$ -	\$ 143	1.43%	
	STD Program	\$ 7,500	\$ 340	\$ 290	\$ 320	\$ 2,140	28.53%	
	Laboratory	\$ 1,750	\$ 135	\$ 75	\$ 10	\$ 580	33.14%	
	Medicaid Administration Claimin	\$ 110,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 36,000	32.73%	
	Temple Foundation	\$ 250,000	\$ 8,333	\$ 8,333	\$ 8,333	\$ 50,000	20.00%	
	Episcopal - Healthy Baby Initiati	\$ 54,930	\$ 3,273	\$ 3,418	\$ 3,196	\$ 19,885	36.20%	
	Thriving Families	\$ 230,250	\$ 19,911	\$ 21,494	\$ 23,192	\$ 114,264	49.63%	
	Episcopal - Women's Health	\$ 150,000	\$ 13,022	\$ 12,841	\$ 12,841	\$ 83,372	55.58%	
	ACDC Primary Care	\$ 534,693				\$ -	0.00%	
	Allow. for Uncoll.	\$ (10,000)	\$ (4,234)	\$ (5,376)	\$ (5,383)	\$ (42,683)	426.83%	
<b>PRIMARY SUBTOTAL</b>		<b>\$ 2,643,623</b>	<b>\$ 170,263</b>	<b>\$ 176,762</b>	<b>\$ 177,784</b>	<b>\$ 1,148,543</b>	<b>43.45%</b>	
<b>TOTAL REVENUE</b>		<b>\$ 5,738,297</b>	<b>\$ 478,832</b>	<b>\$ 406,479</b>	<b>\$ 387,143</b>	<b>\$ 2,712,353</b>	<b>47.27%</b>	
<b>Before Adjustments</b>								
<b>ADJUSTMENTS TO REVENUES</b>								
	Donated Pharmaceutical	\$ 1,750,000	\$ 130,153	\$ 114,725	\$ 111,651	\$ 905,291	51.73%	
	Building Lease	\$ 294,003	\$ 24,500	\$ 24,500	\$ 24,500	\$ 147,001	50.00%	
	State Vaccines	\$ 320,000	\$ 9,063	\$ 52,750	\$ 11,950	\$ 148,512	46.41%	
<b>TOTAL REVENUES</b>		<b>\$ 8,102,300</b>	<b>\$ 642,548</b>	<b>\$ 598,455</b>	<b>\$ 535,245</b>	<b>\$ 3,913,158</b>	<b>48.30%</b>	
<b>After Adjustments</b>								
<b>EXPENDITURES</b>								
<b>PERSONNEL</b>								
	Salaries	\$ 3,180,219	\$ 231,709	\$ 232,351	\$ 234,460	\$ 1,424,343	44.79%	
	Fringe	\$ 691,623	\$ 56,251	\$ 54,420	\$ 49,470	\$ 326,013	47.14%	
	Retirement Exp	\$ 76,473	\$ -	\$ -	\$ -	\$ -	0.00%	
	Annual / Sick Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Temporary Personnel	\$ 50,050	\$ 5,008	\$ 4,799	\$ 5,803	\$ 28,364	56.67%	
<b>PERSONNEL SUBTOTAL</b>		<b>\$ 3,998,365</b>	<b>\$ 292,968</b>	<b>\$ 291,570</b>	<b>\$ 289,732</b>	<b>\$ 1,778,721</b>	<b>44.49%</b>	
<b>CONTRACTUAL/PROFESSIONAL SERVICES</b>								
	Radiology	\$ 132,025	\$ 14,704	\$ 8,451	\$ 6,291	\$ 69,513	52.65%	
	Pharmaceutical	\$ 1,000	\$ 106	\$ -	\$ -	\$ 1,242	124.21%	
	Laboratory	\$ 107,206	\$ 11,573	\$ 7,689	\$ 1,477	\$ 46,752	43.61%	
	Pharmacist	\$ 14,400	\$ 1,200	\$ 1,200	\$ 1,200	\$ 7,200	50.00%	
	Audit	\$ 28,900	\$ -	\$ 8,000	\$ -	\$ 8,432	29.18%	
	Consultants	\$ 113,922	\$ 13,144	\$ 7,351	\$ 6,609	\$ 57,895	50.82%	
	Other Professional Services	\$ 69,627	\$ 8,789	\$ 7,829	\$ 2,189	\$ 59,860	85.97%	
	IT Network Services	\$ 70,500	\$ -	\$ -	\$ 4,914	\$ 4,914	6.97%	
	Health Messaging/Outreach	\$ 62,000	\$ 618	\$ 574	\$ 6,833	\$ 11,247	18.14%	
	PRN	\$ 96,000	\$ -	\$ -	\$ -	\$ -	0.00%	
	Medical Director/Supervising Phy	\$ 51,036	\$ 3,750	\$ 3,750	\$ 3,750	\$ 22,500	44.09%	
<b>CONTRACT SUBTOTAL</b>		<b>\$ 746,616</b>	<b>\$ 53,884</b>	<b>\$ 44,844</b>	<b>\$ 33,263</b>	<b>\$ 289,556</b>	<b>38.78%</b>	

**ANGELINA COUNTY & CITIES HEALTH DISTRICT  
REVENUES & EXPENDITURES - FY2025**

		<b>Operating Budget</b>						
		<b>2025</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>YTD</b>	<b>50.00%</b>	
<b>UTILITIES &amp; MAINTENANCE</b>								
	Rent	\$ 11,000	\$ 100	\$ 1,600	\$ 1,100	\$ 5,500	50.00%	
	Storage Building Rentals	\$ 3,263	\$ 470	\$ 470	\$ 470	\$ 3,290	100.83%	
	Utilities	\$ 72,080	\$ 4,859	\$ 5,119	\$ 4,399	\$ 31,039	43.06%	
	Telephone	\$ 68,017	\$ 6,152	\$ 6,511	\$ 2,360	\$ 32,813	48.24%	
	Custodial	\$ 28,020	\$ 5,508	\$ 2,550	\$ 3,094	\$ 24,436	87.21%	
	Lawn Maintenance	\$ 20,016	\$ -	\$ 2,670	\$ 1,335	\$ 6,923	34.58%	
	Central Monitoring	\$ 5,208	\$ 211	\$ 585	\$ 271	\$ 2,157	41.42%	
	Satellite TV/First Alert	\$ 300	\$ -	\$ -	\$ -	\$ -	0.00%	
	Repairs & Maintenance	\$ 68,445	\$ 3,568	\$ 1,382	\$ 6,208	\$ 24,399	35.65%	
<b>UTILITIES &amp; M SUBTOTAL</b>		<b>\$ 276,349</b>	<b>\$ 20,867</b>	<b>\$ 20,886</b>	<b>\$ 19,238</b>	<b>\$ 130,557</b>	<b>47.24%</b>	
<b>OFFICE EXPENSE</b>								
	Supplies	\$ 68,118	\$ 1,958	\$ 2,262	\$ 1,919	\$ 37,107	54.47%	
	Postage	\$ 9,310	\$ 219	\$ 481	\$ 510	\$ 2,864	30.76%	
	Computer Software	\$ 45,215	\$ 170	\$ 153	\$ 146	\$ 1,503	3.32%	
	Software Maintenance Fees	\$ 40,100	\$ 5,100	\$ 16,676	\$ 5,769	\$ 30,059	74.96%	
	Printing	\$ 21,645	\$ 498	\$ 722	\$ 153	\$ 6,520	30.12%	
	Custodial Supply	\$ 8,775	\$ 925	\$ 537	\$ 989	\$ 5,942	67.71%	
	Miscellaneous	\$ 37,973	\$ 1,259	\$ (3,192)	\$ 771	\$ (4,421)	-11.64%	
<b>OFFICE SUBTOTAL</b>		<b>\$ 231,136</b>	<b>\$ 10,129</b>	<b>\$ 17,639</b>	<b>\$ 10,256</b>	<b>\$ 79,574</b>	<b>34.43%</b>	
<b>MEDICAL EXPENSE</b>								
	Medical	\$ 104,350	\$ 12,352	\$ 8,442	\$ 2,679	\$ 57,434	55.04%	
	Laboratory	\$ 2,000	\$ -	\$ -	\$ -	\$ 552	27.59%	
	Pharmaceutical	\$ 108,918	\$ 7,845	\$ 6,956	\$ 6,983	\$ 44,859	41.19%	
	Breast Feeding	\$ 1,350	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>MEDICAL SUBTOTAL</b>		<b>\$ 216,618</b>	<b>\$ 20,197</b>	<b>\$ 15,398</b>	<b>\$ 9,662</b>	<b>\$ 102,845</b>	<b>47.48%</b>	
<b>TRAVEL</b>								
	Auto Insurance	\$ 2,000	\$ 124	\$ 124	\$ 124	\$ 744	37.19%	
	Mileage Reimb	\$ 20,003	\$ 644	\$ 701	\$ 337	\$ 4,065	20.32%	
	Gas & Maint	\$ 6,700	\$ 70	\$ 202	\$ 66	\$ 1,258	18.77%	
	Prof Education	\$ 34,250	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>TRAVEL SUBTOTAL</b>		<b>\$ 62,953</b>	<b>\$ 838</b>	<b>\$ 1,027</b>	<b>\$ 527</b>	<b>\$ 6,066</b>	<b>9.64%</b>	
<b>FURNITURE &amp; EQUIPMENT</b>								
	Medical	\$ 3,000	\$ -	\$ -	\$ -	\$ -	0.00%	
	Office	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Computers	\$ 70,225	\$ -	\$ -	\$ -	\$ -	0.00%	
	Lab	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>F &amp; E SUBTOTAL</b>		<b>\$ 73,225</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>RENTAL/LEASE</b>								
	Copier	\$ 17,200	\$ 1,248	\$ 1,249	\$ 1,236	\$ 7,497	43.59%	
<b>RENTAL SUBTOTAL</b>		<b>\$ 17,200</b>	<b>\$ 1,248</b>	<b>\$ 1,249</b>	<b>\$ 1,236</b>	<b>\$ 7,497</b>	<b>43.59%</b>	
<b>OTHER</b>								
	Clinician Benefits	\$ 6,000	\$ -	\$ -	\$ -	\$ -	0.00%	
	Liability	\$ 40,000	\$ 2,457	\$ 2,457	\$ 2,457	\$ 14,743	36.86%	
	CSHCN Emergency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
	Dues/Subs	\$ 12,180	\$ -	\$ 729	\$ 600	\$ 1,361	11.17%	



**ANGELINA COUNTY & CITIES HEALTH DISTRICT  
REVENUES & EXPENDITURES - FY2025**

		<b>Operating Budget</b>						
		<b>2025</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>YTD</b>	<b>50.00%</b>	
	Seminar & Prof	\$ 12,520	\$ 177	\$ 992	\$ 25	\$ 4,668	37.29%	
	Cobra Admin	\$ 4,135	\$ 103	\$ 106	\$ 106	\$ 638	15.43%	
	Educ Material	\$ 11,000	\$ -	\$ -	\$ -	\$ -	0.00%	
	Retirement fees	\$ 5,000	\$ 586	\$ 596	\$ 597	\$ 4,102	82.04%	
	Cash Short	\$ -	\$ (5)	\$ (5)	\$ (60)	\$ 440	0.00%	
	Legal Fees	\$ 25,000	\$ 315	\$ -	\$ 2,100	\$ 5,490	21.96%	
<b>OTHER SUBTOTAL</b>		<b>\$ 115,835</b>	<b>\$ 3,634</b>	<b>\$ 4,875</b>	<b>\$ 5,825</b>	<b>\$ 31,441</b>	<b>27.14%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 5,738,297</b>	<b>\$ 403,763</b>	<b>\$ 397,489</b>	<b>\$ 369,739</b>	<b>\$ 2,426,256</b>	<b>42.28%</b>	
<b>Before Adjustments</b>								
<b>ADJUSTMENTS TO EXPENDITURES</b>								
	Donated Pharmaceutical	\$ 1,750,000	\$ 130,153	\$ 114,725	\$ 111,651	\$ 905,291	51.73%	
	State Vaccines	\$ 320,000	\$ 9,063	\$ 52,750	\$ 11,950	\$ 148,512	46.41%	
	Building Lease	\$ 294,003	\$ 24,500	\$ 24,500	\$ 24,500	\$ 147,001	50.00%	
<b>TOTAL EXPENDITURES</b>		<b>\$ 8,102,300</b>	<b>\$ 567,479</b>	<b>\$ 589,464</b>	<b>\$ 517,840</b>	<b>\$ 3,627,061</b>	<b>44.77%</b>	
After Adjustments								
<b>EXCESS OF REVENUE</b>		<b>\$ -</b>	<b>\$ 75,069</b>	<b>\$ 8,990</b>	<b>\$ 17,404</b>	<b>\$ 286,097</b>		
<b>OVER (UNDER) EXPENDITURES</b>								
Adjustment for Pharmaceutical Inventory		\$ -	\$ 18,366	\$ 77,673	\$ (32,106)	\$ (20,478)		
<b>EXCESS OF REVENUE</b>			<b>\$ 93,435</b>	<b>\$ 86,663</b>	<b>\$ (14,701)</b>	<b>\$ 265,618</b>		
<b>OVER (UNDER) EXPENDITURES</b>								

**Angelina County & Cities Health District  
Investment Report**

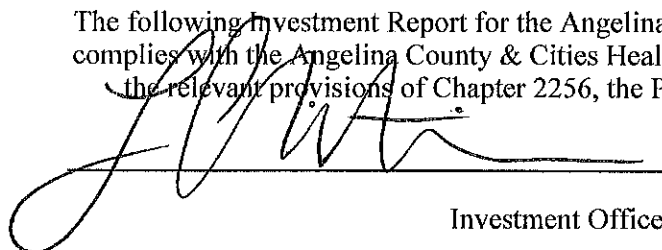
**For the Quarter Ending 2/28/2024**

	<b>FMV 12/01/24</b>	<b>Additions &amp; Changes</b>	<b>FMV 02/28/25</b>
<b>Checking Account</b>			
Beginning Balance	\$ 707,556.48		
Deposits		\$ 831,353.70	
Administrative Expenses		\$ (1,196,331.18)	
Payments		\$ (300,000.00)	
Return on Investments .56%		\$ 239.99	
<b>Total</b>	<b>\$ 707,556.48</b>	<b>\$ (664,737.49)</b>	<b>\$ 42,818.99</b>

	<b>FMV 12/01/24</b>	<b>Additions &amp; Changes</b>	<b>FMV 02/28/25</b>
<b>Money Market</b>			
Beginning Balance	\$ 791,401.84		
Deposits			
Payments		\$ 300,000.00	
Return on Investments 3.5%		\$ 10,225.07	
<b>Total</b>	<b>\$ 791,401.84</b>	<b>\$ 310,225.07</b>	<b>\$ 1,101,626.91</b>

	<b>FMV 12/01/24</b>	<b>Additions &amp; Changes</b>	<b>FMV 02/28/25</b>
<b>TexPool</b>			
Beginning Balance	\$ -		
Deposits		\$ -	
Payments		\$ -	
Return on Investments		\$ -	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The following Investment Report for the Angelina County & Cities Health District complies with the Angelina County & Cities Health District Investment Policy and the relevant provisions of Chapter 2256, the Public Funds Investment Act.

 **Lindsey Christian**  
Investment Officer 3/31/25



## LANGSTON CONSTRUCTION INCORPORATED

P.O. Box 150512 • Lufkin, Texas 75915-0512 • 936/632-9847 • FAX 936/632-9801

*"Our reputation is building every day"*

March 19, 2025

Angelina County & Cities Health District  
503 Hill St.  
Lufkin, TX. 75904

Dear Ms. Kristina Childress,  
Langston Construction, Inc. is pleased to provide the following proposal for the repairs to the Angelina County & Cities Health District Office. During our walk-thru, various items were noted. The following deficiencies have been itemized accordingly:

### **Proposal Inclusions:**

- Project Management
- Project Supervision
- Remove, discard and replace damaged acoustical ceiling tiles throughout the building
- Repair or replace damaged vinyl base in various areas of building
- Repair or replace damaged wallpaper where water damage is evident
- Repair damaged drywall where water damage and mold is present
- Paint and add a 2'-1/2" x 2'-1/2" piece of opaque glass to new Pharmacy door
- Remove and replace ALL exterior bottom window gaskets
- Repair leaking pipe and replace drywall behind mop sink
- Furnish and install FRP behind mop sink
- Repair leaking sink in Breakroom
- Replace water damaged vinyl floor tiles in front waiting area and in one Patients Room (This is subject to matching tile availability. If matching materials are not available, price may change due to scope of work.)
- Paint touch-up in various areas
- Disposal and cleanup of debris associated with this work
- All work has been priced to be performed during normal 8am – 5pm operating hours
- Insurance

**Proposal Total - \$25,556**

### ***Alternate 1: Conference Room Renovations***

- Remove wallpaper, base and wood chair rail
- Skim coat and sand all walls
- Paint all walls (One color)
- Install new vinyl base

**Alternate 1 Price – ADD \$3,480**

### ***Alternate 2: Replace flooring inside the kneewalled section of the reception area***

- Remove existing VCT and vinyl base
- Install new VCT and vinyl base

**Alternate 2 Price – ADD \$1,740**

**The Following are Excluded:**

- Any roof repairs
- Electrical, Plumbing, HVAC, Fire Alarm, or Fire Suppression System repair, additions, materials, or modifications, other than what has been included above
- Building permit
- Bonds
- Taxes
- This proposal is good for 30 days
- Any item(s) not listed in the Proposal above

We appreciate the opportunity to provide you with this proposal and look forward to working with you in the near future. Please contact us with any questions.

Sincerely,



Joshua Fullerton  
Chief Estimator

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**Administrator**

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**Chairman of the Board**

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**Subject: Investment Policy**

**Effective Date: April 9, 2025**

**Supersedes: February 12, 2025**

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## **1. Investment Officer**

The Financial Director, if there is a current and acting Financial Director, or, if not, then the Administrator and/or Financial Manager, is appointed by the Board of Health as Investment Officer of the Angelina County & Cities Health District (ACCHD) Fund (the “Fund”).

The Investment Officer shall not authorize any action with respect to investment of the Fund unless those actions are reviewed and approved by the Board of Health and signed by at least two Board of Health officers. This limitation does not extend to the review of reports and financial information or consultation with ACCHD’s consultants regarding investments of ACCHD’s funds.

The standard of prudence to be applied by the Investment Officer shall be the “prudent investor” rule, which is that investments shall be made with judgment and care under the circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The prudent investor rule shall be applied in the context of managing the overall portfolio.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security’s credit risk or market price changes, provided that appropriate action is taken to control adverse actions.

## **2. Objectives & Purpose**

Investment objectives should be, in order of priority:

- (1) preservation and safety of principal,
- (2) liquidity, and
- (3) yield or the achievement of the highest rate of return.

To ensure adequate yields or security of the Fund investments, the Board of Health may execute trust agreements with professional investment firms where necessary, with consideration to investment diversification and the quality and capability of management.

It is the intent of this policy at all times to conform to the Public Funds Investment Act, codified in Chapter 2256, Subchapter A, of the Texas Government Code (the “Code”).

### **3. Rules and Procedures Governing Investment of Funds:**

From time to time, the Investment Officer shall determine what funds are available to be invested. Funds governed by this policy may be invested in the instrument described below, all of which are authorized by Chapter 2256 of the Code. Investment of the ACCHD funds in any instrument or security not authorized for investment under the Code is prohibited. The ACCHD will not be required to liquidate an investment in an untimely manner that becomes unauthorized subsequent to its purchase.

A. Money Market Funds or invested in obligations of the United States or its agencies and instrumentalities, with a stated final maturity date of no greater than 2 years. Also, other obligations where the principal and interest of which are unconditionally guaranteed or issued by or backed by the full faith and credit of this state or the United States or their respective agencies and instrumentalities. Secured Time Deposits must be issued by a state or national bank or a savings and loan association domiciled in this state and is guaranteed or insured by the FDIC or its successor or secured by obligations as described by Chapter 2256.009 (a).

Any obligation in which is so invested shall be kept and held safely in either Physical (safekeeping receipts) or “Book Entry” Form. Earnings from investments, with Board of Health approval, may be reinvested or removed to the General Operation Accounts of the Fund. All monies shall be invested in such manner as will, in the opinion of the Board of Health, produce the maximum yield reasonably obtainable, considering the safety of the investment.

B. Local government investment pools, which meet the requirements of Section 2256.016 of the Code, are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service and are authorized by resolution of the Board.

C. All funds invested shall be secured in the manner and to the fullest extent permitted or required by law. The face value of the investment shall be no more than 80% of the pledged security unless secured by a valid pledge of the direct obligation of the United States having an aggregate market value at all times at least equal to the monies invested or by separately purchased insurance of a limit at least equal to the monies invested.

D. Any person seeking to sell authorized investments to the Fund shall acknowledge in writing that they have read and will comply with this policy and Chapter 2256 of the Code.

### **4. Management Reports**

At the end of each quarter, the Investment Officer shall prepare a written report concerning the current status and holding of all Fund investments. The report shall be delivered to the Board of Health.

## 5. Conflicts

The Investment Officer and any other ACCHD officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.

The Investment Officer and any ACCHD officer or employee shall disclose any material financial interests in financial institutions that conduct business with the ACCHD and shall further disclose any large personal financial or investment positions that could be related to the performance of the Fund. Such disclosures shall be made if the individual:

- (1) has a personal business relationship as defined by Section 2256.005(i) of the Code with a business organization offering to engage in an investment transaction with the Health District; or
- (2) is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the entity. A personal business relationship exists if:
  - (a) the Investment Officer or other officer or employee involved in the investment process owns ten percent (10%) or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
  - (b) funds received by the Investment Officer or other officer or employee involved in the investment process from the business organization exceed ten percent (10%) of such individual's gross income for the previous year or
  - (c) the Investment Officer or other officer or employee involved in the investment process has acquired from the business organization during the previous year's investment with a book value of \$2500 or more for the personal account of such individual.

## Administrative Updates

### ➤ **Specialist Access and Reimbursement Limitations**

- *A local medical provider, currently the only specialist available to serve our clients, has requested reimbursement at Medicare rates and asked to review our fee schedule. However, as a publicly funded health district, we are bound by state and federal funding guidelines, which typically cap reimbursement at Medicaid rates. This presents an ongoing challenge in maintaining access to specialty care for our clients, especially in areas with limited provider availability. We are exploring potential solutions within our regulatory and budgetary constraints to address this issue while ensuring compliance.*
- Seeking the Board's input on how we might navigate this reimbursement limitation to maintain access to essential specialty care or whether there are policies or funding avenues we can pursue to support fair provider compensation within our constraints.

### ➤ **Cooperative Agreement with Member Governments**

### ➤ **Human Resources**

### ➤ **Kristina's Evaluation**

### ➤ **Health District Strategic Planning**

- Board Participation – April 15, 8a-330p
- Facilitated by NOPA Leadership, Dr. Carol Wheeler
- Next Committee meeting May 07, 1-330p
- *Proposed timeline sent to board members on 2/5/2025.*

***\*Request for Board Member bio and professional photos to be published on the Health District Website\****

### ➤ **Angelina County Women Infants and Children Nutrition Program (WIC)**

- Zavalla WIC Clinic update, next agenda item